



Uintah School District

Board of Education

Dave Chivers, President • Robin McClellan, Vice President
Todd Massey, Member • Tawnya McKee, Member • Harlan "Scoot" Wilkins, Member

Interviewer Confidentiality Agreement 3/19/2019

_____ I agree to keep confidential all information shared in candidate applications, all information provided by candidates during interviews, and all information shared among committee members during post-interview, candidate ranking discussions. Exceptions will be made only on a need-to-know basis and with the approval of the principal/supervisor.

_____ I understand that the committee's selection of any candidate is not official until Board of Education.

_____ I agree to ask each candidate, during formal interviews sessions, only those questions approved by the principal or supervisor in charge of the interviews.

_____ I agree to not ask candidates questions, or to make recommendations, based upon any of the following:

Race	Disability	Names/ Numbers of Dependents
Color	Pregnancy	Height or Weight
Age	Pregnancy-related Conditions	Military Service
Religion	Childbirth	
National Origin	Ethnicity	
Gender	Marital Status	

_____ I agree to adhere to the following:

Do

Stay on task and seek to remain objective
Work at helping the candidates feel at ease
Allow candidates to do most of the talking
Allow candidates sufficient time to answer
Take ample time to evaluate candidates
Rely on data to make post-interview decisions

Don't

Allow biases or preferences to cloud judgment
Rely on first impressions or intuition
Phrase questions so as to elicit responses desired
Ask "yes/no" questions or trick questions
Contradict or argue with candidates
Rush to make post-interview decisions too quickly

Printed Name/Location

Signature

Date

Dr. Rick Woodford, Superintendent • Jason Johnson, CPA, Business Administrator
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"Success for Every Student"